au

# XPERIA Z4 Tablet  **SOT31**

# Setting Guide

Introduction

Thank you for buying the "XperiaᵀᴹZ4 Tablet" (simply called the "product" from here on).
In this guide, settings and precautions for using the product are described.

- ● **Basic operation**
  Describes the basic operations.
- ● **Initial settings**
  Make initial settings when you turn the power on for the first time.
- ● **E-mail setting**
  Make initial settings for @ezweb.ne.jp etc.
- ● **Transferring data from au Setting Menu**
  Import/export data to/from the product using microSD memory card or au Smart Pass server
- ● **Sending contacts**
  Send contacts to another phone.
- ● **Saving battery power**
  Save battery power using the quick setting panel.

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# Basic operation

For detailed descriptions of operations, refer to the "Basic Manual" (Japanese) app installed on the product or "取扱説明書（詳細版） (Full Instruction Manual)" (Japanese) available on the au homepage.

**Status bar**
Current status and notification icons are displayed.



**ⓞ Power key／Screen Lock key**

**Power ON**
Press and hold ⓞ for over 1 second.

**Screen Lock**
Press ⓞ while the screen displayed. The backlight turns off and screen lock is activated (avoiding the keys or touch screen from false operations).

**Unlocking Screen Lock**
The lock screen appears when turning the power on or the backlight on by pressing ⓞ. Swipe (flick) the screen up to cancel the screen lock.

**Display (Touch panel)**
Operate directly touching with your finger.

**⊕ App key**
Tap to display the apps screen.

**▢ Recently used apps**
Tap to display recently-used apps in a thumbnail list and activate or end them from the list. You can use small apps, too.

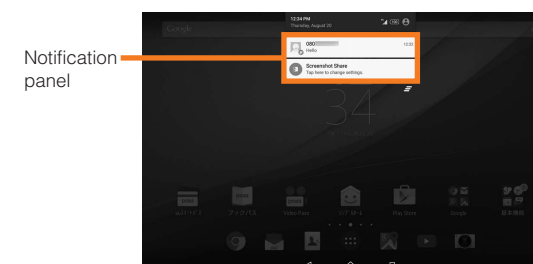**⌂ Home key**
Tap to display the Home screen.

**◁ Back key**
Tap to return to the previous screen.

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## ■ Opening Notification panel
When a notification icon is displayed in the left of the status bar, slide the status bar to open the notification panel to confirm the detail for the notification icon, or activate the corresponding application.

Notification panel



## ■ Character entry
Use software keyboard to enter characters.
The software keyboard appears when you tap the entry field for registering a contact, composing a mail, etc.

**Software keyboard**
With "International keyboard", you can use QWERTY keyboard to enter characters, Numeric keypad to enter numbers and symbols, and Symbol keypad for more symbols.
- ● Tap "⌨" to display Numeric keypad. For Symbol keypad, tap "·~·" on the Numeric keypad.


《QWERTY keyboard》


《Numeric keypad》


《Symbol keypad》

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# Initial settings

When you turn on the product for the first time, follow the onscreen instructions to set the language, functions, services, etc.

## ■ STEP START: Setting language
Select "English (United States)" and tap "DONE".
- ● Alternatively, after the initial setting is complete, from the Home screen, tap [⊕] → [設定 (Settings)] → [言語と入力 (Language & input)] → [地域／言語 (Language)] to set the language.

## ■ STEP 1: Starting basic settings
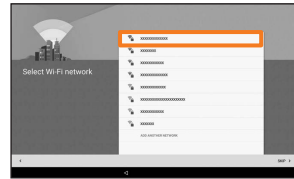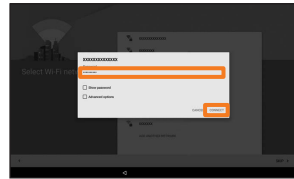When "Welcome" appears, tap "→".

## ■ STEP 2: Setting Wi-Fi® connection
Use home wireless LAN (Wi-Fi®) or public wireless LAN to connect Internet service. Operate in a place where signal of Wi-Fi® network can be received. Tap "SEARCH FOR NETWORKS".
- ● Wi-Fi® network with 🛜 is open network.
- ● Wi-Fi® network with 🔒 is protected by security. To connect, enter password (security key).
- ● To detect Wi-Fi® network manually or make Wi-Fi® advanced settings, after the initial setting is complete, from the Home screen, [⊕] → [Settings] → [Wi-Fi] → [⋮] → [Refresh]/[Advanced].

**Using Wi-Fi® network selection settings**
Select from detected Wi-Fi® network to set.
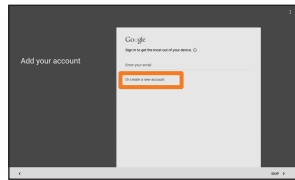To select a protected Wi-Fi® network, you need to enter a security key.

**1**

Select Wi-Fi® network to connect
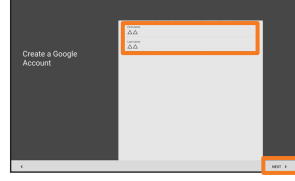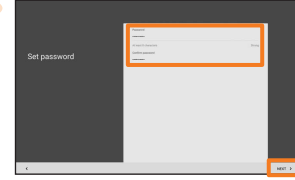* To make settings manually, tap "ADD ANOTHER NETWORK" then set network SSID and security.

**2**

Enter a password (security key) → [CONNECT]
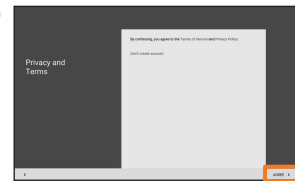
**3**

Connect Wi-Fi® network → [SKIP] → [→]

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## ■ STEP 3: Setting up an Google account
Set a Google so that you can synchronize with contacts or calendar, etc. of Gmail or online service.
- ● To set online service, make sure that data communication is enabled. Check that 📶 appears on the status bar or the product is connected to a Wi-Fi® network.
- ● If you set up a Google account, you can use Google apps such as "Gmail", "Google Play", "Hangouts" or "Google+". And, Gmail's mail address "(user name) @gmail.com" is automatically created from the user name set with a Google account. To create an account, you are required to register "First" name and "Last" name.

**1**

[GET STARTED] → [SKIP]
* To copy a Google account from the other device using Tap & Go, follow the onscreen instructions.

**2**

[Or create a new account]
* If you have Google account, enter the mail address and then follow the onscreen instructions.

**3**

Enter "First" name, "Last" name → [NEXT]

**4**

Enter a user name → [NEXT]
* Checking registration of user name starts. If an entered user name is unavailable, an entry screen is displayed for prompting another user name appears.

**5**

Enter a security password → [NEXT]

**6**

Enter the phone number → [NEXT] → [VERIFY]
* Your security password will be sent to the entered phone number.
* If the product phone number is entered, notified security code will be entered automatically. Go to step 8.

**7**

Enter the security code → [NEXT]

**8**

[AGREE] → [NEXT]

**9**

Set purchase settings for Google Play as required → [NEXT]

**10**

Confirm Google services → [NEXT] → [→]

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## ■ STEP 4: Join the world of Sony
As required, tap "GET STARTED" to create an account of Sony Entertainment Network to register and then tap "→".

## ■ STEP 5: Accounts
Make other account settings as required and then tap "→".
- ● Check that "Sync automatically" is turned on (⬤).

## ■ STEP 6: Completion of setup
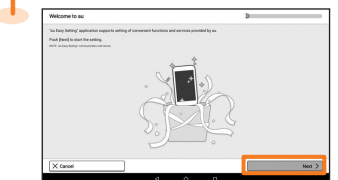When the setup completion screen appears, tap "FINISH".
When the disclaimer screen appears, confirm the content and tap "OK".
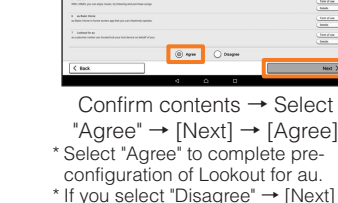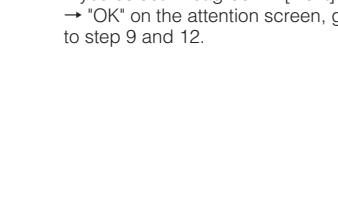- ● Alternatively, after the initial setting is complete, from the Home screen, tap [⊕] → [Settings] → [Setup guide], you can set each function and service.

## ■ au Easy Setting

Set au convenient functions or services.
● By setting au ID, you can use various services provided by au such as au スマートパス (au Smart Pass) or "au Kantan Kessai", which allows you to purchase apps from Google Play.
  * au ID which is already used by another user cannot be set.
● Alternatively, after the initial setting is complete, from the Home screen, tap [ ⊕ ] → [Settings] → [au Settings Menu] → [au Easy Setting], you can set au service.

**1**
[Next]

**2**
Select "Register "au ID"" → [Next]

**3**
[au IDの設定・保存 (Set/save au ID)]

**4**
Enter a password number → [OK]
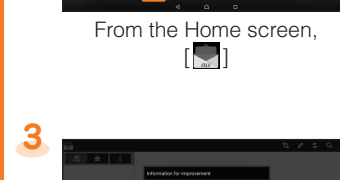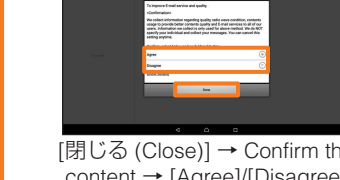* Default value is four-digit number set at subscription.

**5**
Set password → [設定 (Set)] → [終了 (Exit)]

**6**
Select "Update" → [Next]

**7**
Confirm contents → Select "Agree" → [Next] → [Agree]
* Select "Agree" to complete pre-configuration of Lookout for au.
* If you select "Disagree" → [Next] → "OK" on the attention screen, go to step 9 and 12.

**8**
Select "Turn AutoBackup on" or "Turn Auto Backup off" →[Next]

**9**
Mark apps to install → [次へ (Next)]
* If there are apps to be recovered, a recovery screen for apps appears. Follow the onscreen instructions.

**10**
Select "Activate" or "Skip activation" → [Next]

**11**
Mark data to be restored → [次へ (Next)]

**12**
[Finish]
* When a usage confirmation screen appears, follow onscreen instructions.

## E-mail setting

To use E-mail (@ezweb.ne.jp), subscription to LTE NET is required. If you did not subscribe it when you purchased the product, contact an au shop or Customer Service Center.
This is a service with which you can send/receive mails using E-mail (@ezweb.ne.jp).
Your E-mail address is determined automatically after initial setting. You can change the E-mail address later.
* For model change from au device, E-mail address used on the previous model can be used continuously after the initial settings.

### ■ Initial settings

**1**
From the Home screen, [ ✉ ]

**2**
Confirm the content [接続する (Connect)] → Confirm the E-mail address

**3**
[閉じる (Close)] → Confirm the content → [Agree]/[Disagree] → [Done] → Confirm the content [Close]

● To check your E-mail address, operate from the Home screen, [ ✉ ] → [ ⯀ ] → [E-mail settings] → [E-mail information].

## ■ Changing E-mail address

**1** From the Home screen, [ ✉ ] → [ ⯀ ] →[E-mail settings]

**2** [Other setting] → Confirm the content → [接続する (Connect)]

**3** [Eメールアドレスの変更へ (To change E-mail address)]

**4** Enter the security code → [送信 (Send)] → Confirm the content → [承諾する (I agree)]

**5** Enter E-mail address → [送信 (Send)] → [OK]

## ■ Backing up Email

**1** From the Home screen, [ ✉ ] → [ ⯀ ] →[E-mail settings]

**2** [Backup/Restore] → [Mail Backup] → [OK]

**3** Select character code for backup data → [OK]
* For character code, tap "Help" to check.

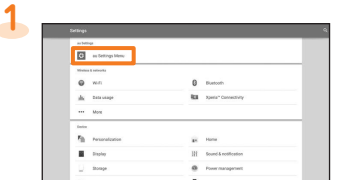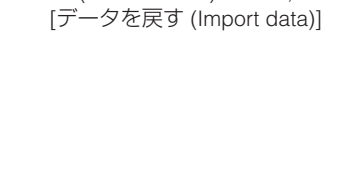**4** Mark to back up mails → [OK]

● Mail data is saved in the internal storage (/storage/emulated/0/private/au/email/BU).
If a microSD memory card is attached, data is saved in the microSD card (/storage/sdcard1/private/au/email/BU).
● To back up mail data or mail settings (notification settings, filtering settings etc.) all at once, back up from "Whole Backup".
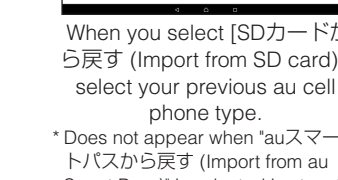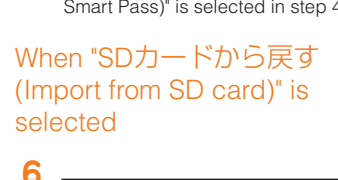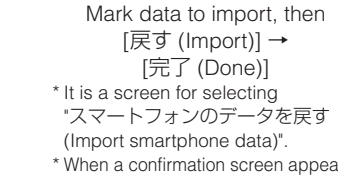
### PC-mail
You can use mail addresses except for E-mail (@ezweb.ne.jp).
You need to set up a PC-mail account to use PC-mail. For the first time use, make settings as follows.
From the Home screen, tap [ ⊕ ] → [Email ( ✉ )] → [GET STARTED] → Enter Email address and password → [NEXT] → [NEXT] → Enter account name and display name → [FINISH SETUP]
* For details, refer to the "Basic Manual" (Japanese) app installed on the product or "取扱説明書（詳細版） (Full Instruction Manual)" (Japanese) available on the au homepage.
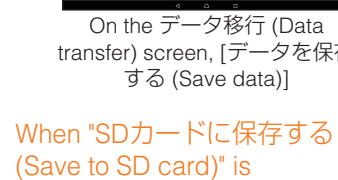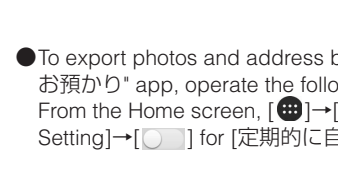
## Transferring data from au Settings Menu

Import from/export to your previous au phone to/from this product using microSD memory card or the au Smart Pass server.
● To import or export data using au Smart Pass server, set au ID.
● To import data using microSD memory card, save data to microSD memory card using your previous au cell phone in advance.

### ■ Importing data from au Settings Menu

**1**
From the Home screen [ ⊕ ] → [Settings] → [au Settings Menu]

**2**
[Data Transfer]

**3**
On the データ移行 (Data transfer) screen, [データを戻す (Import data)]

**4**
Select an import method
* To import from [auスマートパスから戻す (Import from au Smart Pass)] (data stored on the au Smart Pass server), set au ID.

**5**
When you select [SDカードから戻す (Import from SD card)], select your previous au cell phone type.
* Does not appear when "auスマートパスから戻す (Import from au Smart Pass)" is selected in step 4.

When "SDカードから戻す (Import from SD card)" is selected

When "auスマートパスから戻す (Import from au Smart Pass)" is selected

**6**
Mark data to import, then [戻す (Import)] → [完了 (Done)]
* It is a screen for selecting "スマートフォンのデータを戻す (Import smartphone data)".
* When a confirmation screen appears, follow the onscreen instructions.

**6**
Mark data to be imported, then [戻す (Import)] → Check the content and follow the onscreen instructions → [完了 (Done)]

### ■ Saving data from au Settings Menu

**1**
On the データ移行 (Data transfer) screen, [データを保存する (Save data)]

**2**
Select a saving location
* To import from [auスマートパスに預ける (Export to au Smart Pass)], set au ID.

When "SDカードに保存する (Save to SD card)" is selected

When "auスマートパスに預ける (Export to au Smart Pass)" is selected

**3**
Mark data to save → [保存する (Save)] → [完了 (Done)]

**3**
Mark data to export and [預ける (Export)] → Check the content and follow the onscreen instructions → [完了 (Done)].

● To export photos and address book data to au Smart Pass using "データお預かり" app, operate the following steps.
From the Home screen, [ ⊕ ]→[Settings]→[au Settings Menu]→[Backup Setting]→[ ◯ ] for [定期的に自動で預ける (Back up periodically)]
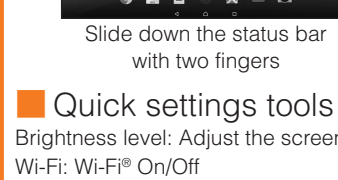
## Sending contacts

You can send contacts to another phone.

**1**
From the Home screen, [ 📇 ]

### Sending one contact

**2**
Contacts list screen, tap a contact to send

**3**
[ ⯀ ] → [Share]

**4**
Select a sending method → Follow the onscreen instructions
* Operation differs depending on the app you selected.

### Sending several contacts

**2**
On the contacts list screen, [ ⯀ ] → [Mark several] → Mark contacts to send

**3**
[ ⯀ ] → Select an application → Follow the onscreen instructions
* Operation differs depending on the app you selected.

## Saving battery power

Use the quick setting panel to set Wi-Fi® function, Bluetooth® function, NFC function, STAMINA® mode etc. Switching the settings frequently can reduce the battery power consumption.

### ■ Opening the quick setting panel

**1**
Slide down the status bar with two fingers

**2**
Set each item

### ■ Quick settings tools
Brightness level: Adjust the screen brightness.
Wi-Fi: Wi-Fi® On/Off
Bluetooth: Bluetooth® On/Off
NFC: NFC On/Off
Hotspot: Wi-Fi® hotspot On/Off
Location: Location On/Off
Auto-rotate: Auto rotate On/Off
Airplane mode: Airplane mode On/Off
STAMINA：STAMINA mode On/Off
Detect USB device: Recognize USB devices connected to the product
Cast screen: Display screens of the product on Google Cast device
Screen mirroring: Display the product screen on a screen mirroring device/ display a screen of a screen mirroring device on the product screen